

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, April 19, 2012
10:00 AM - 12:30 PM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3192
AUDIO ACCESS CODE: 1114#

MEMBERS PRESENT

Kip Anderson
Julie Dybas
Mary Hawkins*
Donald Jacobson (*Jessica Cortes, proxy*)
Phillip Knox
Patrick McGrath
Richard McHattie*
Rona Newton
Patricia Noland*
Michael Pollard*, *Chair*
Rick Rager

GUESTS

Steve Ballance, *Maricopa Superior Court*
John Barrett, *Maricopa Superior Court*
Jennifer Gilbertson, *Phoenix Muni Court*
Lauren Lupica*, *City of Mesa*
Myron Pecora, *Pima Superior Court*

MEMBERS ABSENT

Cathy Clarich
Michael Malone
Paul Thomas

AOC STAFF

Stewart Bruner, *ITD*
Melissa Hinojosa, *ITD*
Mary Kennedy, *ITD*
Bob Macon, *ITD*
Jim Price, *ITD*
Renny Rapier, *ITD*
Jim Scorza, *ITD*

* indicates appeared by telephone

CACC MEETING MINUTES

WELCOME AND INTRODUCTORY REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order shortly after 10:00 a.m. and conducted a roll call to confirm that a quorum existed. Staff Member Stewart Bruner more fully introduced Mary Kennedy, who recently replaced Cyndi Thomas as the Administrative Office of the Courts' (AOC's) software application release manager. The chair then requested members' input regarding the minutes of the March meeting.

MOTION: A motion was made and seconded to accept the minutes of the March 15, 2012, CACC meeting as written. The motion passed unanimously.

PACC UPDATE

Rona Newton stated that no PACC meeting has taken place since the last CACC meeting, but one has been scheduled for April 20.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

MindMap printouts were made available for members' reference in the meeting. Stewart touched on every change made but focused attention on tasks associated with the Maricopa Justice Courts (MCJC) pilot implementation and GJ AJACS data cleanup that had their status changed to 100% complete in recent days. He also mentioned movement of the Mesa prosecutor module task to an AJACS future release task having no release date yet. Detailed explanations about the project changes were left to the project managers later in the meeting.

PROBATION PROJECTS UPDATE

John Barrett, Chief Information Officer for Maricopa Superior Court, stated that the previously reported issues preventing AZYAS integration with the AOC have been resolved. Based on the progress of testing, John was confident work would wrap up by April 23. Bob Macon, Probation Automation Project Manager at the AOC, shared milestone dates for AZYAS Phase II activities introduced last month and promised to provide the list of functionality being delivered by the vendor. Members were confused about the relationship between AZYAS and the various implementations of JOLTSaz throughout the state. Stewart will modify the COT Priority Projects Listing to make reference to AZYAS since COT did not contemplate its being separate from JOLTSaz a year ago when the list was originally compiled.

E-FILING / AZTURBOCOURT PROJECTS UPDATE

Jim Price, AZTurboCourt Program Manager at the AOC, recounted the recent meeting with technical resources from Court of Appeals, Division Two, and explained his change of date on the MindMap this month. He provided progress on general civil e-filing at Pima Superior and small claims e-filing at MCJC, and outlined the challenges still being addressed for both. The chair asked how quickly the MCJC project would progress through the rollout of OBOL and the small claims application in the remaining 22 courts. In response, John Barrett described the various inconsistencies introduced by the partial matching solution in place today, and emphasized the need for full party matching functionality to be provided by the vendor.

Jim segued to the larger situation with the initial term of the vendor contract drawing to a close in January 2013 and the related need to focus on payback of development expenditures, support

of existing applications, and carefully assessing investments in future enhancements. Patti Noland interjected that addressing the critical areas lacking in the application that her court requires before expanding the pilot does not constitute enhancement. Jim defined enhancements as requiring new development work to deliver functionality not already in the base product. A question was also raised about the fate of the June and September releases now that AOC has communicated its intentions to the vendor. Jim felt that at least one more release could not be ruled out, depending on contract negotiations with and potential partial payments to the vendor.

Even though Don Jacobson was not present, Jim presented another update on the magnitude of challenges faced by criminal e-filing, specifically targeting the case initiation process. After meeting with stakeholders from the case management systems (CMSs), ADRS, e-citation, and prosecutor automation, he has determined that to deliver the synergistic approach expected, all systems involved must contain interfaces to the other systems involved. He thanked Don for helping to articulate the courts' perspective on the subject. Jim will continue to collaborate with his colleagues in discovery mode and asked members to contribute their ideas to him, no matter how small.

POST-IMPLEMENTATION REPORTS

Renny Rapier, project manager for the general jurisdiction (GJ) AJACS CMS, updated members on progress with table and data cleanup in support of criminal case statistical reporting. Data cleanup efforts were completed in March and the initial report is on schedule for June, but the full complement of AVT updates will not be complete until August 26, 2012. In answer to a question, Renny described how the reports are being compiled today with manual intervention by AOC Court Service Division.

ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were raised.

The next meeting will take place in **Room 230** of the **State Courts Building** on **May 17, 2012**.

The meeting adjourned at 10:45 a.m.